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**From:** Han, Linda (DPH) <Linda.Han@state.ma.us>  
**Sent:** Friday, June 25, 2010 11:48 AM  
**To:** 'Connolly, Grace (DPH)'  
**Subject:** FW: C. Bird

Sounds like the mandatory reassessments are slated to be effective on 7/12? I just spoke with Gene and he said that Lana said that they should be treated as low-profile reassessments with no need for union, HR presence. As with any usual reassignment, the staff need 10 days advance notice, so 7/12 sounds right. Zanolli will be lumped together with all the others. Is it worth it for Julie to retain her temp person for an additional week to cover the function until Zanolli arrives on 7/12?

Ih

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**From:** Connolly, Grace (DPH)  
**Sent:** Friday, June 25, 2010 9:02 AM  
**To:** Han, Linda (DPH)  
**Subject:** FW: C. Bird

When does Bird work?

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**From:** Jerome, Lana (EHS)  
**Sent:** Friday, June 25, 2010 9:01 AM  
**To:** Connolly, Grace (DPH)  
**Subject:** C. Bird

Can you please tell me who Ciranna Bird's new supervisor will be and confirm the schedule will be Mon-Fri 8:45 - 5:00? I need to get the reassignment letter out on Monday so we can make it effective 7/12. Thanks!